Instructions for Concentration IV Students (International Affairs)

All International affairs Majors who intend to pursue Concentration IV must complete all of the following:

1) Concentration IV students must complete a full-time international exchange program of ten weeks or more offered by a non-US institution.

2) Full-time status will be based upon the criteria set by the host institution. However, please keep in mind that KSU's Office of Financial Aid requires that you take the equivalent of at least 12 credit hours at the host institution. This means that, in practice, you should take 12 - 15 KSU-equivalent credit hours of courses.

3) Courses must be pre-approved by your International Affairs advisor and by the PSIA department chair prior to departure. The courses that you take should be similar to courses found within the other IA concentrations (i.e. political science, history, language, business, sociology, anthropology and/or psychology). In general, they should be upper-division courses due to the University's requirement that all majors should consist of at least 39 upper-division credit hours.

4) All courses listed on the Enrollment Verification Form (see below) must be passed in order for this concentration to be complete. Because these are "concentration classes" within the major, this means you must earn a "C" or better. Pass/fail grades are not acceptable.

Selecting a Program

We recommend the following programs:

Africa
- Stellenbosch University, South Africa
- University of Cape Coast, Ghana
- Al Akhawayn University, Morocco

Asia
- Hanyang University, South Korea
- Soongsil University, South Korea
- Seoul Women's University, South Korea
- Soka University, Japan
- Chukyo University, Japan

Europe
- Fachhochschule Flensburg, Germany

The Americas
- Université Laval, Canada
- University of Belize, Belize

Worldwide
- ISEP (International Student Exchange Program)
Once you have selected a program, you will need to contact one of the following education abroad coordinators:

- **Gil Eisner**
  - Education Abroad Program Coordinator
  - 470-578-2924
  - geisner1@kennesaw.edu

- **Cynthia True**
  - Education Abroad Program Coordinator
  - 470-578-7628
  - ctrue2@kennesaw.edu

- **Erin Rasche**
  - Education Abroad Program Coordinator
  - 470-578-2416
  - erasche@kennesaw.edu

- **Nicole Meanor**
  - Education Abroad Program Coordinator
  - 470-578-7629
  - nmeanor@kennesaw.edu

- **Supathi Puri**
  - Education Abroad Program Coordinator
  - 470-578-3787
  - spuri1@kennesaw.edu

They will be able to provide all sorts of valuable information and advice about the various education abroad opportunities.

They will also provide and process the "Education Abroad Course Credit Approval Request Form." **This form must be filled out accurately and carefully.** In essence, this form becomes a contract between you and the University as to which specific classes you intend to take.

This form **requires** that your IA Major advisor and the PSIA department chair review, and approve, each course which counts towards the degree program. The Chair of each appropriate non-PSIA academic department **must** pre-approve equivalencies for content for courses that fall outside of PSIA.

In the box labeled Major/Minor, you must insert: IA Major - Concentration IV. If this is not done for each course, it will not count toward Concentration IV.
If you find, once you begin the registration process at the host institution, that a course you had pre-approved is not available, you must find a replacement and have it approved here at KSU. To do this, simply fill out an "Alternative Course selection form" (see right), send it back to the Education Abroad office and the Financial Aid office here on campus. **You must also send it to your IA adviser for approval.** If you IA adviser does not approve of these new courses substitutes, they will not count toward Concentration IV.

Once you have registered for your classes at your host institution, you must submit the "Host Enrollment Verification Form" to the KSU Education Abroad Office and to your academic advisor within 10 calendar days of the first day of classes abroad. This form (see right), will list the 12-15 credit hours of classes you have enrolled within. Remember that these classes must correspond to those which were **previously approved** on either the Course Credit Approval form or on the Alternate Course Selection form. Coursework taken at the Host Institution, **not approved** on one of these forms, will not count toward degree completion.

**Good luck and enjoy your international academic experience!**