Master of Public Administration Program
Graduate Admissions Test Waiver Request

The Master of Public Administration Program Admissions Committee will consider standardized graduate admission test waiver requests on a case-by-case basis. Waivers are by no means automatic.

Minimum requirements for test waiver consideration:
1. An advanced degree (e.g., masters, doctorate), or
2. An undergraduate grade point average of 3.25 or higher in the applicant’s major, or
3. Private sector management experience or work experience in the public sector (government or nonprofit organization).

Applicants’ primary job duty requires:
   a. Ongoing supervision of the equivalent of two or more full-time employees;
   b. Involvement at the policy-making level of an organization;
   c. Application of discretion in a management or leadership position

-Or-
   a. Applicant’s employer indicates that employee is likely to be placed in a leadership or management position during or after completion of the program.

Qualification for test waiver consideration (please check one):
☐ I possess an advanced degree.

Degree obtained: ☐ Masters ☐ Doctorate (e.g., Ph.D., DBA) ☐ Professional (e.g., M.D., J.D.)
☐ Other: __________________________

University attended:_________________________  Graduate GPA:____  Year graduated:____

OR

☐ I achieved an undergraduate GPA of 3.25 or higher in my major.

University attended:_________________________  GPA in major:____   Year graduated:____

OR

☐ I have private sector management experience or work experience in the public sector. Please attach a current resume to provide information regarding professional experience.
OR

☐ I do not meet the requirements above but would still like to request a waiver. I am attaching a statement providing information regarding the qualifications for which I am requesting a waiver.

For administrative use only:

Test Waiver Approved ☐

Test Waiver Denied ☐
   ☐ Lack of advanced degree   ☐ Insufficient undergraduate GPA
   ☐ Inadequate/inappropriate work experience   ☐ Other

Signature:_____________________________   Date:______________